

# Richmond Community Schools

35276 Division \* Richmond, Michigan 48062 \* (586) 727-3565 \* www.richmond.k12.mi.us

Kristine Furtaw  
Angela Pacitto  
Jessica Sexton  
Kyle Simmons  
Margaret Teltow  
Sherri Zube  
Open Position

Brian J. Walmsley, Ed.S.  
Superintendent

## BOARD OF EDUCATION ORGANIZATIONAL MEETING MINUTES

7:00PM, JANUARY 6, 2020 IN THE MEDIA CENTER OF RICHMOND HIGH SCHOOL

### 1. CALL TO ORDER/ROLL CALL

B. Walmsley called the Meeting to Order at 7:00pm.  
Present: J. Sexton, A. Pacitto, K. Simmons, M. Teltow, S. Zube, K. Furtaw  
Absent with Notice: None  
Quorum: 6-0

### 2. PLEDGE OF ALLEGIANCE

B. Walmsley led the Board of Education in the Pledge of Allegiance.

### 3. MISSION STATEMENT

B. Walmsley read the District's Mission Statement, *"At Richmond Community Schools, we provide a quality education that empowers students to be successful in a global community."*

### 4. NOMINATION FOR THE OFFICE OF PRESIDENT

K. Simmons nominated M. Teltow for Board of Education President. Ms. Teltow accepts.

#### Motion:

All of those in favor of M. Teltow as President of the Board of Education for the term January 1, 2020 through December 31, 2021.

#### Voice Vote:

Ayes: K. Furtaw, A. Pacitto, J. Sexton, K. Simmons, M. Teltow, S. Zube

Nays: None

Motion passes

M. Teltow is now Board of Education President for the term January 1, 2020 through December 31, 2021.

### 5. NOMINATION FOR REMAINING OFFICERS

Board President

#### Board Vice President:

K. Furtaw nominated J. Sexton for Board of Education Vice President

#### Motion:

All of those in favor of J. Sexton as Vice President of the Board of Education for the term January 1, 2020 through December 31, 2021.

#### Non-Discrimination Statement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education amendments of 1972, Section 504 of Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disability Act of 1990, and Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Richmond Community School District that no person shall, on the basis of race, color, religion, military status, national origin or ancestry, sex (including sexual orientation), disability, age (except as authorized by law,) height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to, discrimination during any program, activity, service or employment. Inquiries related to any nondiscrimination policies should be directed to the Superintendent, 35276 Division Road, Richmond, MI 48062, (586) 727-3565.

**Voice Vote:** Ayes: K. Furtaw, A. Pacitto, J. Sexton, K. Simmons, M. Teltow, S. Zube  
Nays: none  
Motion Carries: 6-0

**Board of Education Secretary:** J. Sexton nominated A. Pacitto for Board of Education Secretary. Ms. Pacitto declined.

K. Simmons nominated K. Furtaw for Board of Education Secretary. Ms. Furtaw accepts.

**Motion:** All of those in favor of K. Furtaw as Secretary of the Board of Education for the term January 1, 2020 through December 31, 2021.

**Voice Vote:** Ayes: K. Furtaw, A. Pacitto, J. Sexton, K. Simmons, M. Teltow, S. Zube  
Nays: none  
Motion Carries: 6-0

**Board of Education Treasurer:** K. Furtaw nominated K. Simmons for Board of Education Treasurer. Mr. Simmons accepts.

**Motion:** All of those in favor of K. Simmons as Treasurer of the Board of Education for the term January 1, 2020 through December 31, 2021.

**Voice Vote:** Ayes: K. Furtaw, A. Pacitto, J. Sexton, K. Simmons, M. Teltow, S. Zube  
Nays:  
Motion Carries: 6-0

## 6. APPROVAL OF AGENDA

**Motion:** Motioned by M. Teltow seconded by K. Furtaw to approve the Agenda as presented.

**Voice Vote:** Ayes: J. Sexton, A. Pacitto, K. Simmons, M. Teltow, S. Zube,  
K. Furtaw Nays: none  
Motion Carries: 6 to 0

## 7. APPROVAL OF DEPOSITORIES FOR SCHOOL FUNDS

B. Walmsley

**MOTION** Moved by member K. Simmons and supported by A. Pacitto to approve PNC Bank and First State Bank as depositories for school funds.

### **Non-Discrimination Statement**

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**VOICE VOTE:**

Ayes: A. Pacitto, M. Teltow, K. Furtaw, K. Simmons, S. Zube, J. Sexton  
Nays: None  
Motion Carries 6-0

**8. APPROVAL OF BOARD MEMBERS AUTHORIZED TO SIGN CHECKS**

B. Walmsley

**MOTION:**

Moved by member K. Furtaw and supported by J. Sexton to approve the Board President, M. Teltow and Board Treasurer, K. Simmons as Board of Education members authorized to sign checks.

**VOICE VOTE:**

Ayes: A. Pacitto, M. Teltow, K. Furtaw, K. Simmons, S. Zube, J. Sexton  
  
Nays: None  
  
Motion Carries 6-0

**9. APPROVAL OF BOARD DESIGNEE TO SIGN CONTRACTS, AGREEMENTS, AND PURCHASE ORDERS**

B. Walmsley

**MOTION:**

Moved by member K. Simmons and supported by A. Pacitto to approve the Board of Education's designee to sign contracts or agreements to be the Superintendent, or his designee, and purchase orders to be the Superintendent or Director of Business and Management Operations.

**VOICE VOTE:**

Ayes: A. Pacitto, M. Teltow, K. Furtaw, K. Simmons, S. Zube, J. Sexton  
  
Nays: None  
Motion Carries 6-0

**10. APPROVAL OF A DAY, PLACE, AND TIME FOR REGULAR MEETINGS**

B. Walmsley

**MOTION:**

Moved by member S. Zube and supported by K. Simmons to establish the 2nd and 4th Monday of each month at 7:00pm in the Media Center of Richmond High School as the Regular Meetings of the Richmond Community Schools' Board of Education, unless otherwise indicated on the attached documentation.

**ROLL CALL:**

Ayes: A. Pacitto, M. Teltow, K. Furtaw, K. Simmons, S. Zube, J. Sexton  
  
Nays: None  
Motion Carries 6-0

**11. DESIGNATION OF LOCATION FOR POSTING PUBLIC NOTICE AND MEETINGS**

B. Walmsley

**MOTION:**

Moved by member A. Pacitto and supported by S. Zube to approve the

**Non-Discrimination Statement**

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designation of location for posting public notices and meetings on the District website, and on the front door of the elementary, middle and high school.

**VOICE VOTE:**

Ayes: A. Pacitto, M. Teltow, K. Furtaw, K. Simmons, S. Zube, J. Sexton

Nays: None

Motion Carries 6-0

**12. APPROVAL OF FEE CHARGED TO INDIVIDUALS WHO REQUEST NOTICE OF BOARD MEETINGS**

B. Walmsley

**MOTION:**

Moved by member A. Pacitto and supported by K. Furtaw to approve a fee charges to individual who request notice of Board Meetings in the amount of one-tenth (1/10) the hourly rate of the Administrative Assistant, plus postage.

**ROLL CALL:**

Ayes: A. Pacitto, M. Teltow, K. Furtaw, K. Simmons, S. Zube, J. Sexton

Nays: None

Motion Carries 6-0

**13. APPROVAL OF ADMINISTRATOR TO ASSUME SPECIFIED RESPONSIBILITIES OF THE SECRETARY AND TREASURER**

B. Walmsley

**MOTION:**

Moved by member K. Simmons and supported by J. Sexton to approve the Superintendent or his designee to assume responsibilities of the Secretary and Treasurer of the Board, such as, but not limited to recording clerk at meetings, elections officer, the notification to City and Township representatives regarding tax collection, financial draw-downs, account reconciliation, etc.

**ROLL CALL:**

Ayes: M. Teltow, K. Furtaw, A. Pacitto, K. Simmons, S. Zube, J. Sexton

Nays:

Motion Carries 6-0

**14. APPROVAL OF ADMINISTRATOR FOR ELECTRONIC TRANSFER OFFICER (ETO)**

B. Walmsley

**MOTION:**

Moved by member J. Sexton and supported by K. Simmons to approve Tammie Schadd, Director of Business and Management Services, or her designee, and Brian Walmsley, Superintendent, as the approved administrators for Electronic Transfer Officer (ETO).

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**VOICE VOTE:**

Ayes: A. Pacitto, M. Teltow, K. Furtaw, K. Simmons, S. Zube, J. Sexton

Nays: None  
Motion Carries 6-0

**15. APPROVAL OF FINANCIAL AUDITORS**

B. Walmsley

**MOTION:**

Moved by member S. Zube and supported by K. Furtaw to approve Yeo & Yeo, CPAs & Business Consultants as the District’s financial auditors.

**VOICE VOTE:**

Ayes: A. Pacitto, M. Teltow, K. Furtaw, K. Simmons, S. Zube, J. Sexton

Nays: None  
Motion Carries 6-0

**16. APPROVAL OF ATTORNEYS**

B. Walmsley

**MOTION:**

Moved by member K. Simmons and supported by J. Sexton to accept the recommendation of the Superintendent and approve Collins and Blaha, P.C., O’Reilly Rancilio, P.C., Secrest Wardle, and Thrun Law as Richmond Community Schools’ legal counsel

**VOICE VOTE:**

Ayes: A. Pacitto, M. Teltow, K. Furtaw, K. Simmons, S. Zube, J. Sexton

Nays: None  
Motion Carries 6-0

**17. APPROVAL OF BOARD OF EDUCATION DESIGNEES TO LEGISLATIVE COMMITTEES**

B. Walmsley

**MOTION:**

#1. Are there any nominations to represent Richmond Community Schools on the MICHIGAN ASSOCIATION OF SCHOOL BOARDS (MASB) Legislative Relations Network?

\_\_\_\_\_ Kristine Furtaw  
\_\_\_\_\_ Jessica Sexton  
\_\_\_\_\_ Sherri Zube

  X   Angela Pacitto (Nominated by J. Sexton)  
\_\_\_\_\_ Kyle Simmons  
\_\_\_\_\_ Margaret Teltow

Having accept the nomination, do I have a second for the nomination? Any discussion?

All in Favor? 6

Opposed? 0

#2. Are there any nominations to represent Richmond Community Schools on the MACOMB COUNTY

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SCHOOL BOARDS ASSOCIATION (MCSBA) Legislative Committee?

Kristine Furtaw

Angela Pacitto (Nominated self)

Jessica Sexton

Kyle Simmons

Sherri Zube (Nominated self)

Margaret Teltow

Having accept the nomination, do I have a second for the nomination? Any discussion?

All in Favor? 6

Opposed? 0

#3. Are there any nominations to represent Richmond Community Schools as an alternate on the  
MACOMB COUNTY SCHOOL BOARDS ASSOCIATION (MCSBA)  
Legislative Committee?

Kristine Furtaw

Angela Pacitto (Nominated self)

Jessica Sexton

Kyle Simmons

Sherri Zube

Margaret Teltow

Having accept the nomination, do I have a second for the nomination? Any discussion?

All in favor? 6

Opposed? 0

### 18. PUBLIC COMMENT

Bob Westerhoff spoke regarding his wife that was a former teacher in the district who submitted an exit letter a year and a half after she left the district. He was unhappy that no response was given to her exit letter.

### 19. ADJOURNMENT

President Teltow adjourned the meeting at 7:23pm

#### **Non-Discrimination Statement**

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